



Employment Counsellor/Resource Centre Advisor

Our Ideal Candidate:

You have energy and enthusiasm for your work. You enjoy and thrive in a fast-paced environment. You are detail-oriented, and an excellent communicator who is able to build rapport. Must have a passion for working with people and community collaboration. You thrive in a professional environment and welcome the opportunity to aspire to measurable targets. This position is part of a multiple disciplinary team and collaboration and supporting each other is required daily.

Benefits for You:

- Training and development
- Opportunities to play an active role in giving back to your community
- Generous vacation and paid sick day allowance
- Competitive pay
- 37.5 hours per week

Qualifications:

- Diploma or degree in Social Sciences, Human/Social Services or Employment/Career Counselling
- Confident in your skills and committed to high level of professionalism
- Client-centered approach
- Knowledge of Trauma Informed Care and Motivational Interviewing would be considered an asset
- Access to a vehicle and ability to travel throughout Northumberland County

Required Responsibilities and Qualifications:

- Provide professional counselling and assessment services in both 1:1 and group formats
- Identify barriers to employment
- Have an understanding of career assessment, labour market research and job search techniques
- Provide services in Resource and Information Centre
- Critique clients' self-marketing tools and refer to appropriate resources
- Be knowledgeable concerning disability-related issues
- Possess knowledge of education and training options
- Establish and maintain collaborative relationships with community partners
- Facilitate service coordination and client access to community service agencies where appropriate
- Provide case management, maintain database and produce professional reports
- Function effectively in an outcomes-based work environment
- Meet professional obligations through efficient work habits such as honouring schedules, and meeting statistical reporting timelines
- Facilitate job search/training sessions

Interested candidates should submit their application by way of email by **March 27, 2024** to:

Ann Newell, Executive Director, newell@watton.ca

Watton Employment Services welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all who apply. However, only those selected for an interview will be contacted.